



Official Languages Policy
Approved by the Board of Directors 2017

Purpose

1. Canada Skateboard is committed to responding to the linguistic needs and preferences of its French and English individuals and members. The purpose of this policy is to explain how Canada Skateboard will meet its official languages obligations.

General Policy

2. French and English are the official languages of Canada Skateboard.
3. Canada Skateboard shall maintain the capability to communicate in both official languages.
4. Limitations in capacity and resources may not permit Canada Skateboard to expediently translate all materials or provide French and English versions at the same time. Documents may only be provided in French upon request.

Application

5. Written communications, where and when warranted, will be available in both official languages.
6. If there are any discrepancies or disputes as to whether or not a document requires translation, determination will be made by the Executive Director.
7. In the case of a dispute regarding any written document, the source language shall precede over the translated document.
8. Every effort will be made to ensure that Canada Skateboard clients will obtain services from Canada Skateboard in the official language of their choice.
9. All correspondence to the Canada Skateboard office will be responded to in the official language in which it was received.